



**AssuredPartners**  
COLORADO

### **Certificate of Insurance / Evidence of Insurance**

With our continued commitment to providing superior service to our customers, we are using a state-of-the-art insurance certificate delivery platform. iCerts provides customized certificates with 24/7/365 on-demand access evidence of insurance provided through our agency. Based upon your certificate request type, please follow the instructions below, or visit their [“Get Stared”](#) page on the iCerts website at [www.iCerts.com](http://www.iCerts.com)

### **Customized Certificates Involving New Loans Are Ordered By:**

**Lenders, Loan Processors, Brokers, Title/Escrow, Real Estate Agents  
or Closing Attorney**

To redeem a customized certificate that involves a refi, LOC, or new loan of any kind (including the sale of a property), please click the register link below to create a user account if you do not already have one. Once your account is setup, please login and search for the association by the “State” & “Association Name” to place your order. If you require any further assistance regarding ordering or processing an evidence of insurance certificate, please visit our FAQ page for immediate self-service support.

Note: do not redirect the condo owner or buyer to iCerts.com to order certificates on your behalf, as it is not their responsibility to place these types of orders. Also, generic copies are not available to these user types.

[REGISTER](#)

**\*\*Owner’s or Buyer’s – Do Not Register Here\*\***

### **Annual Renewals Certificates Are Ordered By: Unit Owners (ONLY):**

If you are a Unit Owner, and received a letter from your lender requesting an annual renewal certificate for an existing property that does not involve a new loan, please forward a copy of that letter to [CS@iCerts.com](mailto:CS@iCerts.com) for instructions to place your order. This can be a scanned copy or a picture taken using your smart phone. To expedite your request, this document should be less than 1mb in size.

Note: annual renewal certificates are based upon the association’s insurance contract, and becomes available on or after the expiration date of your association policy renewal. If your request involves a new loan, please forward the instructions above to your lender/loan processor and request they place this type of order. Also, generic or file copies are not available to unit owners through this service.

### **iCerts Order Support:**

Support provided for orders or requests listed above are provided via email. To contact their customer support, send them an email at: [CS@iCerts.com](mailto:CS@iCerts.com)

### **Generic Certificates**

If you are a community manager, and require a copy of the association’s certificate of insurance for your records (does not involve an annual renewal or a new loan of any kind), or you are an insurance agent or adjustor and need a certificate for a claim or to compare coverage, a generic certificate will be provided by contacting their customer support at [CS@iCerts.com](mailto:CS@iCerts.com) and requesting it in writing.

**\*\*Please provide the name of the community association you are inquiring about.**

Note: generic certificates do not include the property owner information, loan # or mortgagee clause found on the customized certificates listed above, and are not available to unit owners or any other 3rd party through this service.

**For immediate self-service support, please visit the iCerts FAQ's** found on: [www.iCerts.com/FAQ](http://www.iCerts.com/FAQ) for answers to the most frequently asked questions, such as who is responsible for ordering each certificate, or how to revise a previously ordered certificate.

If you should have any questions regarding the ordering process or the iCerts.com delivery platform, please contact their customer support directly by email, at: [CS@iCerts.com](mailto:CS@iCerts.com). Or if you wish to discuss any policy related topics or our services in greater detail, please contact our office by email at: [certificates@assuredptrco.com](mailto:certificates@assuredptrco.com)

Thank you for your support as we continue to enhance our customer service.

*The Community Association Team at AssuredPartners Colorado*