



AssuredPartners
COLORADO

Certificate of Insurance / Evidence of Insurance

With our continued commitment to providing superior service to our customers, we are using a state-of-the-art insurance certificate delivery platform. iCerts.com provides 24/7/365 on-demand access to evidence of insurance provided through our agency. Please follow the instructions below based upon your user request type.

Customized Certificates Involving New Loans

Lenders, Loan Processors, Brokers, Title/Escrow, Real Estate Agents or Closing Attorneys

To redeem a customized HOA certificate that involves a refi, LOC, or new loan of any kind (including the sale of a property), please [REGISTER](#) to create a user account if you do not already have one. Once your account is setup (or if you already have an account), please go to www.iCerts.com to login and search for the association by the “State” & “Association Name” to place your order.

*Please do not redirect the condo owner or buyer to iCerts.com to order certificates on your behalf when a new loan is involved, as it is not their responsibility to place these types of orders.

Condo Owners & Annual Renewal Requests

If you are a Unit Owner, and received a letter from your lender requesting an updated annual renewal certificate for an existing property (not involving a refi, LOC or new loan of any kind), please forward a copy of that letter to CS@iCerts.com for assistance with your customized HOA certificate request. This can be a scanned copy or a picture taken using your smart phone. To expedite your request, this document should be less than 1mb in size.

*One customized community association certificate per year will be available to each unit owner based upon an association’s annual renewal event, on or about the renewal date of the condo association.

Single Family Association Certificates

If you are a homeowner or lender and require a certificate of insurance for a Single Family Home in a Single Family Association, please email your request to our office at certificates@assuredptrco.com.

Generic Condo Certificates

If you are a management company, and require a copy of the community association certificate of insurance for your records that does not involve a new loan of any kind, or the sale of a property, (or if you are an insurance agent or adjustor and need a certificate for a claim or to compare coverage), a generic HOA certificate will be provided by contacting our customer support at CS@iCerts.com and requesting it in writing. *Please include the name of the community association you are inquiring about.

*Generic HOA certificates will not include the unit owner, loan # or mortgagee clause found on the customized certificates.

For immediate self-service support, please visit the iCerts FAQ’s found on: www.iCerts.com/FAQ for answers to the most frequently asked questions, such as who is responsible for ordering each certificate, or how to revise a previously ordered certificate.

If you should have any questions regarding the ordering process or the iCerts.com program, please contact their customer support directly by email, at: CS@iCerts.com. Or if you wish to discuss any policy related topics or our services in greater detail, please contact us by email at: certificates@assuredptrco.com.

Thank you for your support as we continue to enhance our customer service.

The Community Association Team at AssuredPartners Colorado